



Contract for Limousine Service

Customer *must* complete all areas below unless otherwise noted "Office Use Only". Please email the completed Contract to cr@VIPSWServices.com and then call 575-639-1515 to confirm that we have received your contract.

Date of Event _____ Number of Passengers _____

Type of Event _____

How did you hear about us? _____

Pick Up Time _____ End Time _____

First Name _____ Last Name _____

Home Phone _____ Cell _____

Pick up Address _____

City _____ Zip Code _____

Destination Address _____

City _____ Zip Code _____

Destination Phone (if applicable) _____

E-Mail Address _____

Package Detail

Number of Hours Requested _____

Price \$ _____ Tax \$ _____ Total \$ _____

Overtime Hourly Rate \$ _____

*-WE CANNOT GUARANTEE THAT OVERTIME HOURS WILL BE AVAILABLE
*-OVERTIME IS BILLED BY HOURLY RATE --BE SURE TO REQUEST SUFFICIENT TIME FOR YOUR EVENT....

50% Deposit amount \$ _____ CC _____ Debit _____

"Deposit will be applied towards the total price for services provided.

Please note that DEPOSITS ARE NON-REFUNDABLE, cancellations with less than 14 days notice will be billed for the full deposit price. Cancellations must be done via phone at the phone number listed above AT LEAST 14 days prior to your event.

If you do not cancel by the stated terms above it means that you will be charged the full contract amount. By completing and signing this Limousine Rental contract and entering your Credit Card Information you are authorizing Las Cruces Transportation to charge your Credit Card for any of the following charges; deposit, cancellation fee, damages to vehicle and all services rendered by Las Cruces Transportation. Upon completion of your Limousine rental Las Cruces Transportation will charge the remaining balance due (less deposit) to your credit card.

Las Cruces Transportation Rules and Regulations

1. No Smoking inside any of our Limousines. A \$300.00 fee per incident with no exceptions.
2. No alcohol consumed by anyone under the age of 21 violation may result in early termination of Limousine ride and NO REFUNDS will be issues.
3. Clean up fee for any bodily fluids, vomit, etc. in the Limousine \$300 per incident, no exceptions.
4. \$100.00 clean up fee for excessive matter left in vehicle.
5. Any broken or missing beverage glasses will result in a \$15 per glass Fee.
6. In the event that any passengers in your group (including the booking party) that becomes unruly or refuses to follow driver instructions will be dropped off by the Limousine driver, solely at the driver's discretion. No refunds, No exceptions.
7. Tolls and Parking fees are not included and will be charged accordingly.
8. Any property that is lost, damaged or stolen is not the responsibility of Las Cruces Transportation. We are not responsible for items left in the Limousine.
9. Illegal Drug use will not be tolerated. Any infractions will result in the immediate end of Limousine Transportation with NO REFUNDS, NO EXCEPTIONS.
10. Overtime (if available) will be billed in half hour increments. Please reserve sufficient time for your event in order to avoid Overtime charges.
11. Customer agrees that overtime will be billed at the contracted rate and agrees to pay any overtime charges that may occur.
12. Customer understands and agrees that a replacement Limousine may be required in the event of a Major Mechanical Failure or any other serious issue.
13. Customer will provide and is responsible for the following entertainment items; CD's, DVD's, Tapes. Laptops and iPods. While we are happy to let you bring personal compact disks, videotapes and other various personal items we do not take any responsibility for items that are left in the vehicle during or after completion of the limousine rental period.
14. Cancellations must be submitted in writing by certified mail AT LEAST 14 days prior to the scheduled event in order to avoid being charged the full contract price or hand delivered to our office in writing.
15. Las Cruces Transportation is not responsible for actions taken by persons after the rental is ended with Las Cruces Transportation including but not limited to vehicle accidents, impaired driving, public intoxication, altercations or bodily harm.

New Mexico law applies.

PLEASE INCLUDE A COPY OF YOUR CREDIT CARD and DRIVER LICENSE:

Contract Obligations: I understand and agree to the length and usage along with any charges and further agree to pay for any and all damages my party may cause during the Limousine rental period. I have read, understand and agree to the above Limousine rules and Regulations. Any and All damages are the sole discretion of the Las Cruces Transportation driver. I understand and agree to pay the entire contract price if the cancellation policy is not followed. I understand and agree that the total number of hours requested on the Limousine contract above is the minimum hours I will be charged for my Limousine service provided by Las Cruces Transportation.

Driver Gratuity Not Included

Customer Name: (Print) _____ Date: _____

Customer Signature: _____

Credit Card Number: _____

EXP _____ CVV _____

Credit Card Billing Address _____

City _____ State _____ Zip _____

A COPY OF YOUR CREDIT CARD and LICENSE FRONT AND BACK IS REQUIRED TO SECURE YOUR RESERVATION